

## **North Carolina Agricultural and Technical State University Consortial Relationships/Contractual Agreements**

On Monday, March 29, 2010, the Chancellor's Cabinet reviewed and approved the following procedures for the establishment and ongoing assessment of consortial relationships and contractual agreements at North Carolina A&T State University to address the non-compliance issues in SACS 3.4.7. The Deans Council reviewed and commented on March 29-31, 2010. The procedures were adopted at COB March 31, 2010 and will be shared with the Faculty Senate.

By May 15, 2010, coordinators of current consortial relationships and contractual agreements for credit courses should provide to the Provost a statement of how the relationships/agreements fit the University's current mission (revised and approved in November 2009) and the schedule of periodic review.

### **SACS 3.4.7**

The institution ensures the quality of educational programs and courses offered through consortial relationships or contractual agreements, ensures ongoing compliance with the comprehensive requirements, and evaluates the consortial relationships and/or agreements against the purpose of the institution. (Consortial relationships/contractual agreements)

### **PROCEDURES FOR ESTABLISHING CONSORTIAL RELATIONSHIPS/ CONTRACTUAL AGREEMENTS**

Academic departments, programs, institutes, research centers, and other units proposing to establish consortial relationships and contractual agreements for credit courses with other degree granting institutions will follow the following procedures:

1. Develop a written proposal to establish the consortial relationship and/or contractual agreement, describing: the purpose of the relationship/agreement, the duration of the collaboration, the link to the other degree granting institution's mission and accrediting statements. This proposal must also describe the plans for evaluating the effectiveness of the relationship/agreement with expected outcomes and the frequency of conducting the assessment and review of the relationship/agreement.
2. Present the proposal for review to a committee established by the Dean of the school/college, after consultation with department chair(s), senior faculty representatives, and the Associate Vice Chancellor for Undergraduate Education (for undergraduate consortia) or the Dean of Graduate Studies (for graduate consortia).
3. Submit the proposal to the Deans Council for review and approval.
4. Submit the approved proposal to the Office of the Provost and Vice Chancellor for Academic Affairs for approval, establishment and distribution.
5. Have the Associate Vice Chancellor for Undergraduate Education (undergraduate consortia) or Dean of Graduate Studies (graduate consortia) monitor the agreement.